

NUASM Board Meeting Minutes – May 20, 2025

The May meeting of the NUASM Board was held by Zoom teleconference on Tuesday May 20, 2025 at 1:00 pm.

Present: Leona Kucher, Susan Phillips, Judy Elgert, Lynda Lowry, Jane Goudie, Betty Ebner, Murray Hart, Rev. Chad, Nancy Hunter

Regrets: Daphne Hall, Pat Fedoruk, Anita d’Armada

1. Welcome and Call to Order – Leona Kucher called the meeting to order at 1:00 pm.

2. Opening Prayer – Rev. Chad

3. Additions/Changes to Agenda - the agenda was amended by the addition of: “Clergy representation at future board meetings” to New Business

4. Approval of Agenda

Motion: Lynda Lowry / Nancy Hunter

That the agenda be approved as amended. **Carried.**

5. Approval of Minutes of Last Meeting (April 15, 2025)

Motion: Murray Hart / Susan Phillips

That the minutes of the April 15, 2025 meeting be approved as circulated. **Carried.**

6. Business Arising from the Minutes

a) United Church 100th Anniversary

Susan reported as follows:

- plans are in the final stages
- the silver collection at brunch will be for Habitat for Humanity
- the service is expected to include elements from: the inaugural services in Toronto and Neepawa, and the 50th Anniversary service in Neepawa. When the order of service is finalized, copies will be sent out to the boards.
- Rev. Joe Ball will be the minister; Rev. John Lea will assist with communion.
- the UCW flower project is being implemented
- the flames cutouts are going up they contain memories and comments from community of faith members.
- Brunch has been organized; arrangements have been made for food and workers. Menu is: stew, biscuits, cake, ice cream, beverages

b) Travel Expenses Re: Holy Eucharist Services

- a letter had been received from a community of faith member, asking that travel expenses for a person coming out to lead Holy Eucharist services be covered in the same fashion as for pulpit supply.
- in such situations in the past, the usual honorarium has been \$100 plus mileage, current mileage rate is approximately 54 cents a kilometre.
- Discussion resulted in the following motion:

Motion: Jane Goudie / Lynda Lowry

That NUASM recommend to the NUC board that they pay honorarium and travel expenses for a person coming out to lead Holy Eucharist services. **Carried.**

- Lynda will take this to the NUC board at their next meeting on May 20 2025.

7. Correspondence - none.

8. Committee Reports

Members made reports as follows:

a) Treasurer – Judy Elgert

NUASM Transaction Details - to April 30 2025

Date	Memo	Debit	Credit	Balance
2025-04-04	Oil refills for candles	\$162.40		\$1,337.60
2025-04-14	Communion supplies, palm branches, fellowship time supplies	\$55.86		\$1,281.74
	Total	\$218.26	0	

- NUASM has been selected by the Beautiful Plains Community Foundation as one of the winners in their “30 Days of Giving” promotion. It is for a value of \$750.

b) Worship – Pat Fedoruk

We met on May 5, 2025.

For information for the NUASM Board, there was a membership request that will be handled privately by profession of faith. Approval was given by the WC following discussion and approval, between Rita Friesen and Rev. John Lea. Appropriate counselling and arrangements will be administered by Pastoral Assistant Rita Friesen to welcome Bud Johnson as a United Church member. Murray Hart will be the sponsor.

The Worship Committee feels that the GAP committee should be included under the Worship Committee umbrella and reporting to us. The GAP committee has not been well defined as to where it fits within the policies and procedures. It is important that it now be.

The Worship Committee recommends that another member be added to assist Kelly Sneesby on GAP. Ruth Hanke would like to step down in December, (after her long time service to this committee). A United church person would provide a good balance, to Anglican member Kelly, for finding pulpit supply for our shared ministry. The GAP committee has filled each Sunday Service until December. The Worship Leadership Team will be back-up if illness or weather issues prevent the designated person from taking the service.

Going forward in June, there is a specific order of service that will be provided from our office secretary, Dawn Gardy, to those supply persons. The following items will make up a Sunday service and follows what Rev. Chad has done for the past five years:

- Lectionary,
- Light unity candle
- Passing of the peace
- Scriptures and prayers of people (read by our rotation of lay readers)
- Gospel reading
- 3-4 hymns or songs (which Brian Bailey may help to select if requested)
- 10-12 minute sermon, and prayers from the person in the pulpit (confession, offertory prayer, Lord’s prayer, Creed etc)
- Offering

- Familiar postlude
- Familiar resources will continue to be used
- Continued effort to blend content of both Anglican and United faiths
- Dawn Gardy will get the list of confirmed speakers then provide them with a letter and the order of service

We have a Worship Leadership team that will provide occasional help when there is no pulpit supply available. Members of this team are : Lynda Lowry, Pat Fedoruk, Don Walmsley, Arlene Montemayor, Murray Hart and Lane Englund. Additional people will be welcomed. (Our job is to fill the gap for GAP !).

Pat Fedoruk will be getting a key for the church to open the front doors for Sunday mornings.

This is to enable getting the fellowship coffee time ready and greeting the designated pulpit speaker. The key will be rotated as needed.

Rev. Chad's last Sunday is May 25. There will be a short presentation at the end of the service followed by chili and cake, with silver collection for Salvation Army food bank.

Discussion:

- it was mentioned as additional information that the May 7 edition of the Prairie to Pine newsletter contained this information: "June 14: Sacraments Elders Training via Zoom, 8:30 a.m. – 3:30 p.m. with a lunch break. Communities of Faith who do not have a called appointed Ministry Personnel or are in transition and may not have ministry personnel for a bit of time, are encouraged to identify lay people for this training".
- Rita Friesen has applied to have her license as a sacrament elder renewed.

c) Ministry & Personnel – Jane Goudie

The M & P committee met on April 15, 2025.

There was a discussion about the holidays for the 2025 year. No surprises. Things are good to go.

We discussed the method of replacement for a minister, our responsibility and look forward to getting information from Prairie to Pine and the Vestry.

We also had an exit interview with Chad.

We will meet as required.

d) Mission & Service and Outreach – Susan Phillips

- games night on April 25th had a small but enthusiastic attendance
- a Spring Tea was held May 8 at Kinsmen Kourts. The committee served coffee, tea and cookies which were greatly enjoyed, along with entertainment by the Hims.
- in the Fall the committee will reevaluate the possibility of having a tea at Yellowhead Manor.
- in honour of the 100th Anniversary of the United Church of Canada, the committee will be donating a quilt to the family who will be moving into the Habitat for Humanity house. The Little House in the foyer will be on display collecting donations for 100 days in honour of the Anniversary.
- on June 10th at 8 pm Central time, Vision TV will be broad casting a special Anniversary Service

e) Stewardship – Lynda Lowry

f) Pastoral Care – Betty Ebner

Cards sent in April 2025...

- Sympathy...7
- Get Well...3
- 1 Year Anniversary of Death..2
- Celebration...3

Visits...4

g) Regional Representatives

i) Prairie to Pine –

ii) Brandon Diocese – Anita d’Armada

- it was mentioned that when filling gaps for Sunday services, if an Anglican priest is being contacted, this needs to go through the Bishop’s office.

h) Minister – Rev. Chad

For his last report, Rev. Chad commented as follows:

- there has been lots of emotion felt when coming to the “lasts” of meetings and events.
- NUASM is in a very good position with organized and dedicated members who are clear on what is important and what they are willing to be flexible about. This will be helpful when compiling the Ministry Profile and during the search process.
- NUASM community of faith members should be encouraged to pray for our next minister/priest even now before we know who it will be.
- Rev. Chad has had his exit interviews with the Ministry and Personnel Committee and Bishop Rachael, with much gratitude expressed for what we have overcome and established.
- Rev. Chad concluded his report by saying that NUASM is an amazing place, and he feels extremely blessed to have served here.

i) Website – Murray Hart

Recent updates to the website include:

- weekly updates to Stewardship Seconds and meeting dates on the Events and Calendar pages.
- added to the main page announcements about: the farewell for Rev. Chad; and asking for volunteers and feedback regarding the Ministry Profile

j) Acceptance of Reports

Motion: Betty Ebner / Jane Goudie

That the reports be accepted as presented and discussed. **Carried.**

9. New Business

a) Ministry Profile Committee

- at the Moving Forward meeting in April which discussed next steps, it was brought up that the first step would be to establish a committee to put together a Ministry Profile which would describe the community of faith’s identity, values, needs, and vision for the future.
- folks have been encouraged, through church announcements and on the website to volunteer to help with this project, and the three board chairs have considered and suggested names of individuals who might serve on this committee.
- the following motion was made to establish the Ministry Profile committee:

Motion: Judy Elgert / Susan Phillips

That the following be appointed as members of the NUASM Ministry Profile Committee:
Jane Goudie, Murray Hart, Nancy Hunter, Lynda Lowry, Jackie Snider and Don Walmsley.

Carried.

- the secretary will share the names and their contact information with Rev. Judy Hare and Bishop Rachael, so they can share appropriate resources with the committee members.
- the committee will meet soon to establish their structure
- the committee will reach out to Treasurers Judy Elgert and Daphne Hall to supply financial information that may be required as part of the Ministry Profile.
- Rev. Chad reported that he had recently seen an excellent Ministry Profile; he will share it with the committee as useful background information.

b) Clergy Representation at NUASM Board Meetings

- our ESM Agreement states that NUASM board meetings must include appointed ministry personnel, or an alternate named by one of the judicatories.
- at our Moving Forward meeting in April, Judy Hare suggested that our Pastoral Charge Supervisor, Rev. John Lea would be our first resource for attending NUC and NUASM board meetings.
- he has been approached and will be available for our next regular NUASM board meeting on June 17th at 1:00 pm by Zoom.

c) May 25 Plans

Rev Chad left the meeting early.

Pat Fedoruk supplied an outline of the recognition event and brunch taking place on May 25; this was shared with board members as follows:

- Shorter service- eliminating M&S&O stories and one hymn
- choir to sing Rev. Chad's favourite hymn as anthem
- Nancy & Sunday school participating in chin wag time and making a presentation to Rev. Chad

Tribute in sanctuary following the service (about 15 -20 mins):

- Betty Ebner with a poem
- messages from the three boards, about 3 minutes each
- Nancy for St. James'
- Rita for NUC
- Leona for NUASM

Gift Presentations:

- gift to Dawn McCharles from the UCW/ACW organizations
- Jane with gift presentation from NUASM ... it was a painting of the church by Weiming Zhao
- presentation of a picture of the choir

- Judy with PowerPoint (she will also give an electronic copy of entire service to Rev. Chad)
- Rita to say grace for lunch
- Special song from choir ... May the Good Lord Bless and Keep You

Move to CEC for chili lunch, with donations to Salvation Army food bank if desired

- lunch convenors Colleen T., Linda D., Pat
- All arrangements in place with food, serving & clean up
- planning for 100 guests

Discussion:

- there was discussion about the recognition event, and gift possibilities for Rev. Chad
- **Motion:** Jane Goudie / Susan Phillips
That up to \$500. be budgeted for a gift for Rev. Chad. **Carried.**
- Jane is investigating gift arrangements.
- the gift will be purchased from NUASM funds.

10. Next Meeting: Tuesday, June 17 2025 at 1:00 pm by Zoom.

11. Closing Thought

- Leona expressed sincere thanks to board members and to all those who have been involved in planning the special events scheduled in the near future. The dedicated and thoughtful way in which you volunteer your time and talent is sincerely and greatly appreciated by all.

12. Adjournment - at 2:15 pm by the Chair

13. Action Motions from Minutes:

a) **Motion:** Jane Goudie / Lynda Lowry

That NUASM recommend to the NUC board that they pay honorarium and travel expenses for a person coming out to lead Holy Eucharist services. **Carried.**

b) **Motion:** Judy Elgert / Susan Phillips

That the following be appointed as members of the NUASM Ministry Profile Committee:
Jane Goudie, Murray Hart, Nancy Hunter, Lynda Lowry, Jackie Snider and Don Walmsley. **Carried.**

Signatures:

(Chair – Leona Kucher)

(Secretary – Murray Hart)